



## Guidance Notes for Ordinary, Associate and Junior Membership

### Objects of Stratherrick & Foyers Community Trust Limited

Stratherrick and Foyers Community Trust Limited (“the Trust”) is a company limited by guarantee incorporated under the provisions of the Companies Act. The Trust was formed to benefit the community of Stratherrick and Foyers which comprises the postcode units IV2 6 ... TY, TZ, UG, UH, UJ, UL, UN, UP, UR, UW, XR, XS, XT, XU, XW, XX, XY, XZ, YA, YB, YE, YF, YG, YH, YP, YR and YS. The Trust’s Memorandum and Articles of Association contain the following Objects:

- (1) To prevent or relieve poverty particularly among the residents of the Stratherrick and Foyers Community Council area.
- (2) The advancement of education, training or retraining, particularly among unemployed people, and providing unemployed people with work experience.
- (3) To advance heritage and/or preserve, for the benefit of the general public, the historical, architectural and constructional heritage that may exist in and around the Stratherrick and Foyers Community Council area in buildings (including any structure or erection, and any part of a building as so defined) of particular beauty or historical, architectural or constructional interest.
- (4) To advance environmental protection and improvement in the Stratherrick and Foyers Community Council area through the provision, maintenance and/or improvement of public open space and other public amenities and other environmental and regeneration projects (but subject to appropriate safeguards to ensure that the public benefits so arising clearly outweigh any private benefit thereby conferred on private landowners).
- (5) To advance citizenship and/or community development (including the promotion of civic responsibility and the promotion of the voluntary sector and/or the effectiveness or efficiency of charities).
- (6) The provision or assistance in the provision of recreational facilities for the public at large and/or those who, by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances, have need of such facilities;

But such that the company shall do so following principles of sustainable development.

### Qualifications for membership contained within the Trust’s Articles

The following is an extract of the Trust’s Articles in respect of membership:

#### *Qualifications for Membership*

- 15 *The members of the company shall consist of the subscribers to the memorandum of association and such other persons as are admitted to membership under articles 16 to 23.*
- 16 **Ordinary Membership** shall (subject to articles 20 and 23) be open to any person aged 18 years or over who: (a) is ordinarily resident in the Community (as defined in article 4); (b) is entitled to vote at a local government election in a polling district that includes the Community or part of it; and (c) supports the objects and activities of the company.

- 17 **Associate Membership** shall (subject to articles 20 and 23) be open to those individuals who are not ordinarily resident in the Community and those organisations wherever located that support the objects of the Company. Associate Members are neither eligible to stand for election to the Board nor to vote at any general meeting.
- 18 **Junior Membership** shall (subject to articles 21 and 23) be open to those individuals who are aged between 12 and 17 and who support the objects of the Company. Junior Members are neither eligible to stand for election to the Board nor to vote at any general meeting.”
- 19 An individual, once admitted to membership, shall cease to be a member if he/she ceases to be eligible for membership in terms of articles 16 to 18.
- 20 Employees of the company shall not be eligible for membership; a person who becomes an employee of the company after admission to membership shall automatically cease to be a member.

#### *Application for membership*

- 21 Any person who wishes to become a member must sign, and lodge with the company, a written application for membership; the company shall supply a form for applying for membership to any person on request.
- 22 This paragraph is not currently used.
- 23 The directors shall consider each application for membership at the first directors’ meeting which is held after receipt of the application; the directors shall, within a reasonable time after the meeting, notify the applicant of their decision on the application.

#### **Withdrawal from membership**

27. Any person who wishes to withdraw from membership shall sign, and lodge with the company, a written notice to that effect; on receipt of the notice by the company, he/she shall cease to be a member.

#### **Expulsion from membership**

28. Any person may be expelled from membership by special resolution (see article 41), providing the following procedures have been observed:
- (a) at least 21 days’ notice of the intention to propose the resolution must be given to the member concerned, specifying the grounds for the proposed expulsion
  - (b) the member concerned shall be entitled to be heard on the resolution at the general meeting at which the resolution is proposed.

#### **Termination/transfer**

29. Membership shall cease on death.
30. A member may not transfer his/her membership to any other person.”

#### **Liability of members**

The liability for each member is limited to £1. This means that £1 is the maximum amount each member undertakes to contribute to the assets of the Trust in the event of it being wound up. This liability applies during the period of membership or within one year after membership ceases. Members’ £1 contributions will be used for the payment of the Trust’s debts and liabilities including payment of the costs, charges and expenses of winding up. **Your £1 does not have to be paid with the application form**, you simply have to accept that you will pay it should the Trust require. Please also note the £1 is not a membership subscription or fee, nor is it an annual payment; **it is your sole liability to the Trust as a member.**



## Application Form for Ordinary, Associate and Junior Membership

I wish to apply to become an Ordinary, Associate or Junior Member of Stratherrick and Foyers Community Trust Limited. Please tick the appropriate box below. Please see the Guidance Notes for qualifications for the categories of membership.

Ordinary Member <input style="width: 50px; height: 30px; border: 1px solid black;" type="checkbox"/>	Associate Member <input style="width: 50px; height: 30px; border: 1px solid black;" type="checkbox"/>	Junior Member <input style="width: 50px; height: 30px; border: 1px solid black;" type="checkbox"/>
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**(Please use BLOCK CAPITALS)**

NAME		TEL NO	
ADDRESS		MOBILE	
POSTCODE		E MAIL	

**PLEASE READ THE FOLLOWING STATEMENT CAREFULLY BEFORE SIGNING**

**\*Tick relevant box**

- Ordinary membership** - I confirm that I meet the criteria for Ordinary membership and that I support the objects of the Trust. I wish to apply for Ordinary membership of the Trust and, if admitted as an Ordinary Member, I note that I will be entitled to attend Annual or Extraordinary General Meetings and to vote on resolutions to change the Articles and to stand as a Member Director.
- Associate membership** - I confirm that I meet the criteria for Associate membership and that I support the objects of the Trust. I wish to apply for Associate membership of the Trust and I note that I will be entitled to attend Annual or Extraordinary General Meetings but, if admitted as an Associate Member, will be unable to vote on resolutions to change the Trust's Articles or to stand as a Member Director.
- Junior membership** - I confirm that I meet the criteria for Junior Membership and that I support the objects of the Trust. I wish to apply for Junior membership of the Trust and I note that I will be entitled to attend Annual or Extraordinary General Meetings but, if admitted as a Junior Member, will be unable to vote on resolutions to change the Trust's Articles or to stand as a Member Director of the Trust until I attain the age of 18.

I consent to my personal details being kept by the Trust, and understand that the Trust will not pass these to a third party unless it seeks my specific permission or is required to provide details of membership under the Companies Act 2006.

I accept that my maximum liability as a Member of the Trust will be £1. The sum of £1 will be paid within 7 days of demand (whether verbal or written).

I have read and understood the information above and confirm that the information given on this form is true and correct to the best of my knowledge.

**PARENTS / GUARDIANS**

**THIS SECTION TO BE COMPLETED FOR JUNIOR MEMBERSHIP APPLICATIONS ONLY**

If the above named is accepted as a Junior Member, I, as parent/guardian for the applicant grant permission for the Trust to email or post directly to the Junior Member such written material as is available to any adult member (Ordinary or Associate Member). These will include minutes, email bulletins, newsletters etc.

NAME		TEL NO	
ADDRESS		MOBILE	
POSTCODE		E MAIL	

**DECLARATION FOR ALL TYPES OF MEMBERSHIP**

By signing this document I confirm that I agree to the Privacy Policy of Stratherrick and Foyers Community Trust (dated September 2018 and available at [www.stratherrickcommunity.org.uk](http://www.stratherrickcommunity.org.uk)) I realise my personal details will be used to keep in contact with me as a Member of the Company. This may include e-mail, post, telephone calls and messages. We will record the names of those present at Annual General or other Meetings and produce a list of members in attendance for the purposes of governance and complete minutes of the Company.

Signed ..... Date.....

**General Data Protection Regulation and Privacy Policy**

If you wish to examine or confirm the Data we hold about you please contact [pc@sfctrust.org.uk](mailto:pc@sfctrust.org.uk)

**PLEASE RETURN YOUR MEMBERSHIP APPLICATION FORM TO:**

The Administrator  
Stratherrick and Foyers Community Trust  
The Wildside Centre  
Whitebridge  
Inverness  
IV2 6UN