

Stratherrick + Foyers



Community Trust

A Meeting of the Stratherrick and Foyers Community Trust Limited held at the Stratherrick Village Hall (Committee Room) at 9.12 p.m. following the Annual General Meeting on Wednesday 28 November 2018

Present	Peter Faye, Ken Sinclair, Sharon Ferguson, Julie Murphy, Garry Page, Zoe Iliffe, Gillian McIntyre, Margaret Cormack, Olaf Olsen
Chair	Peter Faye
In Attendance	Laura Walker-Knowles (Administrator)
Apologies	None

1. WELCOME

The Chair welcomed everyone to the meeting including the new Member Director. There were no **declarations of interest**.

2. CO-OPTION OF APPROPRIATE DIRECTORS

The Chair explained to the new Directors the powers available to the Board to co-opt Directors if there is a need for that person's knowledge/experience. Frank Ellam's financial abilities, experience and knowledge of the Trust and its accounts was invaluable to the running of the Trust. The Chair therefore suggested the Board co-opt Frank Ellam as Finance Director. The Board **AGREED** to co-opt Frank Ellam as a **Director**.

The Community Council nominated Ian Bateman as Liaison Director. The role of Liaison Director is to work with both the Trust and Community Council and to ensure good relations and the passage of information between the two bodies. The Chair asked the Board to co-opt Ian Bateman as the Trust's Liaison Director. The Board **AGREED** to co-opt Ian Bateman as **Liaison Director**.

Frank Ellam and Ian Bateman and joined the meeting at 9.15 p.m.

3. APPOINTMENT OF CHAIR, VICE-CHAIR AND FINANCE DIRECTOR

Garry Page **nominated** Peter Faye as Chair and was **seconded** by Frank Ellam. Peter Faye was duly elected as **Chair**.

Peter Faye **nominated** Sharon Ferguson as Vice-Chair and was **seconded** by Garry Page. Sharon Ferguson was duly elected as **Vice-Chair**.

The Board noted that next year Chair and Vice Chair will be stepping down.

4. NEW DIRECTORS' INDUCTION

The Chair explained the induction process to the new Directors; to explain what the role involves; to offer guidance on procedures and to familiarise them with financial management and Trust policies etc. This was scheduled for Sunday 2 December at 2.00pm. The Board will provide further grants training and a handbook on the Trust's specific processes on grant assessment. E mail accounts will be set up for the new Directors and they will be requested to complete various formal documents relating to conflict of interest, confidentiality and Companies House requirements.

The Board noted that signatory Hugh Nicol had retired from the Board and an additional signatory for financial purposes was required to take over.

5. AOB

The Chair has received a request from the Trust's legal advisors (MacLeod & MacCallum) for updated confirmation of identity from the Directors. This comprises one form of photo identity and one proof of current address, Directors are asked to supply this information as soon as possible. Zoe Iliffe will co-ordinate.

The Chair declared the meeting closed at 9.30 p.m.

Signed by Chair

Date
