



MINUTES of the MEETING of the STRATHERRICK AND FOYERS COMMUNITY TRUST held at FOYERS PRIMARY SCHOOL, FOYERS ON WEDNESDAY 4 FEBRUARY 2015

Present	Graeme Ambrose, Frank Ellam, Katie Ellam, Peter Faye, Zoe Iliffe, Gordon McAndie, Ed Ley-Wilson, Hugh Nicol, Stewart MacPherson
Chair	Ed Ley-Wilson
In Attendance	Fiona Ambrose (Administrator)
Apologies	Sharon Ferguson

1. INTRODUCTION

The Chair welcomed everyone to the meeting.

2. MINUTES OF MEETING HELD ON 22 JANUARY 2015

Frank Ellam proposed, seconded by Peter Faye, approval of the minutes of the meeting held on 22 January 2015.

The Minutes of the meeting held on 22 January 2015 were **AGREED** as a correct record, **APPROVED** and signed by the Chair.

3. ELECTION OF NEW CHAIR

The Directors discussed the appointment of a new Chair. Frank Ellam proposed, seconded by Stewart MacPherson, that Zoe Iliffe be appointed to the position. This was unanimously agreed. Zoe and Ed would liaise closely in the next two months, with Zoe officially taking up the position in May 2015.

4. POLICIES

a) Document Management Policy

The Directors **APPROVED** the draft document management policy subject to the inclusion of a paragraph stating that that all e mails should include a standard disclaimer.

b) Conflict of Interest Policy

The Directors **APPROVED** the draft conflict of interest policy, subject to the deletion of one paragraph.

5. MEMBERSHIP LIST AND NEW MEMBERS

The Administrator advised that the membership list should be reviewed on an annual basis to ensure that membership details were up to date.

It was **AGREED** that the Directors would contact the Administrator by the end of the week to advise of any amendments which needed to be made and that the next Chairs bulletin include a request for any updates from members.

The Administrator advised that ten new membership application forms had been returned with completed questionnaires.

The Directors **APPROVED** the ten new membership applications.

6. GRANT SYSTEM

The first grants review sub- committee meeting had still to be arranged and it was **AGREED** that a date be set by the end of the week.

7. PROJECT CO-ORDINATOR

The Chair advised that he had attended the last Community Council meeting on 27th January to speak about the proposed role of Project Co-ordinator. Katie Ellam passed on the appreciation of the Community Council for his attendance. The Administrator advised that a good number of questionnaire responses had been received to date.

8. FINANCE

The Finance team's report was noted. Since the last meeting had only been held on 22 January there was little to report. Five of the grants approved at that meeting had now been paid.

9. INVOICES

a) Administrator – January 2015 (£324.67)

b) Chair – Travel expenses (£63.20)

The Directors **AGREED** to pay the invoices in the sums shown above.

10. FUNDERS TEAM

Graeme Ambrose gave updates on the following developments

Aberchalder

Frank Ellam had met with Alec Catto regarding Aberchalder and 5K per mw had been agreed. There was one 0.5mw turbine so the funding would be £2,500 per mw. A request for index linking was being considered. A letter had been drafted on behalf of Mr Catto for signature by the Community Council and the Community Trust.

Corriegarth

The Memorandum of Offer would not be progressed until the planning application for extra turbines had been determined.

Dell

Stuart Forsyth had suggested a meeting in the New Year. Further contact would be made with Stuart Forsyth if a meeting had not been arranged by the end of February.

Stronlairg

The outcome of the judicial review was still not known.

11. COMMUNICATIONS

A report by the Communications Team outlined the potential costs of circulating Trust minutes to the community on a quarterly basis.

The Directors **AGREED** not to progress this at this point of time but to review this matter in 6 months.

12. APPRENTICESHIP SCHEME

Stewart MacPherson advised that a meeting of the three companies involved in the apprenticeship scheme would be arranged in the near future. He had contacted

Inverness Royal Academy and provided the Careers service with details of the apprenticeship scheme. Stewart had also spoken with Dunmaglass Estate following Jake McMillan's resignation.

Frank and Katie Ellam declared an interest and left the meeting during consideration of the following item.

13. COMMUNITY LAND PURCHASE

Pre-planning advice had been formally requested and a response was awaited. No further communication had been received from the agents on their deadline. Zoe Iliffe advised that she had discussed with Councillor Margaret Davidson the pre planning advice received and the issue of access.

The Scottish Land Fund had been regularly updated on the position and was aware of the reasons for the delay in submitting the grant application.

The Directors **NOTED** the position.

14. ENERGY ISSUES

As Martin Donnelly was not in attendance, a report on energy issues would be carried over to the next meeting.

15. LIAISON DIRECTOR

Katie Ellam confirmed that the grant application on behalf of the Community Council had been submitted.

16. TIMELINE

The Chair ran through the timeline, referring to the matters which would need to be addressed at the next meeting. Reference to the payment of corporation tax on bank interest should be added as an action in March.

17. DATE OF NEXT MEETING

Wednesday 4 March 2015 (Grant meeting)

The Meeting closed at 9.30 p.m.

Signed by Chair

Date
