



**A Meeting of the Stratherrick and Foyers Community Trust Limited held at the Stratherrick Village Hall (Committee Room) at 8.55 p.m. on Wednesday 30 November 2016**

<b>Present</b>	Peter Faye, Ken Sinclair, Stewart MacPherson, Sharon Ferguson, Hugh Nicol, Terry McArvill-Ellis, Julie Murphy, Garry Page
<b>Chair</b>	Zoe Iliffe
<b>In Attendance</b>	Laura Walker-Knowles (Administrator)
<b>Apologies</b>	None

**1. WELCOME**

The Chair welcomed everyone to the meeting including the three new Directors. There were no **declarations of interest**.

**2. CO-OPTION OF APPROPRIATE DIRECTORS**

Yesterday at the Community Council's meeting Gordon McAndie was nominated as Liaison Director. Gordon had just stepped down as a Member Director with the Trust. The position of Liaison Director means Gordon will work with the Trust and Community Council and will pass on information between the two. The Chair asked the Board to vote to co-opt Gordon McAndie as the Trust's Liaison Director. The Board **AGREED** to co-opt Gordon McAndie as **Liaison Director**.

The next item was the co-option of Frank Ellam as a Director. The Chair explained to the new directors the powers available to the Board to co-opt directors if there is a need for that person's knowledge/experience. Frank Ellam's financial knowledge and knowledge of the Trust and its accounts was essential to the running of the Trust. The Chair asked the Board to vote to co-opt Frank Ellam as a Director. The Board **AGREED** to co-opt Frank Ellam as a **Director**.

***Gordon McAndie and Frank Ellam joined the meeting.***

**3. APPOINTMENT OF CHAIR, VICE-CHAIR AND FINANCE DIRECTOR**

Sharon Ferguson **nominated** Zoe Iliffe as Chair and was **seconded** by Stewart MacPherson. Zoe Iliffe was duly elected as **Chair**.

Peter Faye **nominated** Sharon Ferguson as Vice-Chair and was **seconded** by Hugh Nicol. Sharon Ferguson was duly elected as **Vice-Chair**.

Zoe Iliffe **nominated** Frank Ellam as the Finance Director and was **seconded** by Sharon Ferguson. Frank Ellam was duly elected as **Finance Director**.

**4. NEW DIRECTORS' INDUCTION**

The Chair explained the induction is to run through what the Director's role involves, point them in right direction, familiarise them with financial management and Trust policies etc. The Chair will organise this imminently. Sharon Ferguson will provide grants training, there is a Trust handbook on the Trust's specific process on assessment of grants. Sharon will expand on the processes during training. E mail accounts will be set up for the new Directors and they will be requested to complete conflict of interest forms.

**5. AOB**

Frank Ellam distributed a letter from Clarendon Investments which will require discussion and decision at the next Board meeting on Wednesday 7<sup>th</sup> December.

***The Chair declared the meeting closed at 9.15 p.m.***

Signed by Chair

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Date

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